



भारतीय प्रौद्योगिकी संस्थान जोधपुर

Indian Institute of Technology Jodhpur

अनुसंधान एवं विकास कार्यालय / Office of Research & Development

No. IITJ/R&D/2024-25/11

Date: 27 November 2024

अधिसूचना / Notification

विषय/Subject: Revised Guidelines for hiring of manpower, new project positions and revised salary structure of project staff in sponsored/consultancy/institute projects.

In the suppression of all the earlier Notifications/Office Orders, the revised Guidelines for hiring of manpower, new project positions and revised salary structure of project staff in sponsored /consultancy/ institute projects are attached as **Annexure A**.

The revised guidelines will be applicable from the date of the notification.

सक्षम प्राधिकारी के अनुमोदन के उपरान्त जारी किया जाता है।

This is issued with the approval of the Competent Authority.

Samansile Lal
27.11.24

अधिष्ठाता (अनुसंधान एवं विकास)
Dean (Research & Development)

वितरण / Distribution:

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Revised Guidelines for hiring of manpower, new project positions and revised salary structure of project staff in sponsored /consultancy/ institute projects.

Scientific Staff			
S.No.	Designation	Qualifications	Pay Range
1	Senior Project Executive Officer	Ph.D. with good academic record and 8 years relevant experience after Ph.D. OR M.Tech. with minimum 55% marks or equivalent and 13 years Teaching / Research / Industrial experience after M.Tech. OR M.Sc with minimum 55% marks or equivalent and 13 years Teaching / Research / Industrial experience after M.Sc.	100000 - 5000 - 150000
2	Project Co-ordinator	Ph.D. with good academic record and 5 years relevant experience after Ph.D. OR M.Tech. with minimum 55% marks or equivalent and 10 years Teaching / Research / Industrial experience after M.Tech. OR M.Sc with minimum 55% marks or equivalent and 10 years Teaching / Research / Industrial experience after M.Sc.	80000 - 4000 - 120000
3	Project Consultant	Ph.D. with good academic record and 3 years relevant experience after Ph.D. OR M.Tech. with minimum 55% marks or equivalent and 5 years Teaching / Research / Industrial experience after M.Tech. OR M.Sc with minimum 55% marks or equivalent and 5 years Teaching / Research / Industrial experience after M.Sc.	70000 - 3500 - 105000
4	Principal Project Engineer/Scientist	Ph.D. with good academic record OR M.Tech. with minimum 55% marks or equivalent and 3 years Teaching / Research / Industrial experience after M.Tech. OR M.Sc with minimum 55% marks or equivalent and 3 years Teaching / Research / Industrial experience after M.Sc.	56000 - 2800 - 84000
5	Sr. Project Engineer/ Scientist	Ph.D. OR M.Tech. with minimum 55% marks or equivalent OR B.Tech with minimum 55% marks or equivalent and 3 years relevant experience	45000 - 2300 - 68000

6	Sr. Project Analyst	M.Sc OR MCA with minimum 55% marks or equivalent +2 years relevant experience Or B.Tech with minimum 55% marks or equivalent and 3 years relevant experience	45000 - 2300 - 68000
7	Project Associate	M.Sc OR MCA with minimum 55% marks or equivalent Or B. Tech (with GATE qualification) OR B. Tech with 60% OR equivalent	38000 - 1900 - 57000
8	Research Associate	Ph.D/MD/MS/MDS or equivalent degree or having 3 years of research, teaching and design and development experience after MVSc/M.Pharm/ME/M.Tech. with at least one research paper in Science Citation (SCI) Journal.	As per DST Norms
	Senior Research Fellow (SRF)	Qualification prescribed for JRF with two years of research experience	As per DST Norms
	Junior Research Fellow (JRF)	Post Graduate Degree in Basic Science or Graduate Degree in Professional Course selected through a process described through any one of the following : a. Scholars who are selected through National Eligibility Tests - CSIR UGC NET including lectureship (Assistant Professorship) and GATE. b. The Selection process through National level examinations conducted by Central Government Departments and their agencies & Institutions such as DST, DBT DAE, DOS, DRDO, MoE, ICAR, ICMR, IIT, IISc, IISER, NISER etc.	As per DST Norms

Technical Support Staff

S.No.	Designation	Qualifications	Pay Range
9	Sr. Project Technical Assistant	B. Tech. / B.E. / AMIE and equivalent OR Graduate Degree in appropriate discipline / Technical Diploma (3 years duration) + 5 years relevant work experience. In exceptional cases ITI (2 years duration) with 11 years of work experience in relevant field may also be considered.	35000 - 1800 - 53000
10	Project Technical Assistant	B. Tech. / B.E. / AMIE and equivalent OR Graduate Degree in appropriate discipline / Technical Diploma (3 years duration) + 2 years relevant work experience. OR ITI with 8 years of work experience in relevant field.	29000 - 1500 - 44000
11	Jr. Project Technical Assistant (New Position)	Graduate Degree in appropriate discipline / Technical Diploma (3 years duration) + 1 year relevant work experience OR ITI with 6 years of work experience in relevant field.	25000 - 1300 - 38000
12	Sr. Project Technician	Technical Diploma (3 years duration) / Graduate Degree in appropriate discipline OR ITI with 5 years of work experience in relevant field.	22000 - 1100 - 33000

13	Project Technician	Technical Diploma (3 years duration) OR ITI/12th with 2 years of work experience in relevant field. OR 10th Class + 4 year of relevant experience	21000 - 1050 - 31500
14	Jr. Project Technician	10th Class+ ITI OR 10th Class + 1 year of relevant experience OR 8th Class + 5 year of relevant experience	19000 - 950 - 28500

Administrative Staff

S.No.	Designation	Qualifications	Pay Range
15	Sr. Project Manager	Post Graduate Degree with 55% marks or equivalent and 8 years relevant experience Or CA/ICWA/CS + 5 years of relevant experience	56000 - 2800 - 84000
16	Project Manager	Post Graduate Degree with 55% marks or equivalent and 6 years relevant experience Or Graduate Degree with 55% marks or equivalent and 10 years relevant experience Or CA/ICWA/CS + 2 years relevant experience	48000 - 2400 - 72000
17	Deputy Project Manager	Post Graduate Degree with 3 years relevant experience Or Graduate Degree with 5 years relevant experience Or CA/ICWA/CS	35000 - 1800 - 53000
18	Assistant Project Manager	Post Graduate Degree with 1 year relevant experience Or Graduate Degree with 3 years relevant experience	29000 - 1500 - 44000
19	Sr. Project Assistant (New Position)	Post Graduate Degree Or Graduate Degree with minimum of 1 year relevant experience	25000 - 1300 - 38000
20	Project Assistant	Graduate degree in any discipline with relevant experience	22000 - 1100 - 33000
21	Project Attendant	12th class (10+2) passed	18000 - 900 - 27000
22	Jr. Project Attendant	10th class passed	16000 - 800 - 24000

Specialized Staff / New Positions

S.No.	Designation	Qualifications	Pay Range
23	Field Worker (new position)	Graduate degree in the relevant field / stream	20000 - 1000 - 30000
24	Office Assistant Grade-I OR Technical Assistant Grade-I	Post Graduation or Graduation/Diploma with relevant experience	23000 - 1200 - 35000
25	Office Assistant Grade-II OR Technical Assistant Grade-II	Graduation or 12th/ITI/Diploma with relevant experience	20000 - 1000 - 30000

26	Office Assistant Grade-III OR Technical Assistant Grade-III	12th/ITI/Diploma	18000 - 900 - 27000
27	MTS (Multi Tasking Staff)	ITI/Diploma or 10th pass or 8th with relevant experience	16000 - 800 - 24000
28	Driver Grade-I	12th class passed + Valid Driving License + with relevant experience	23000 - 1200 - 35000
29	Driver Grade-II	10th class passed + Valid Driving License + with relevant experience	18000 - 900 - 27000
30	Assistant Staff Nurse	12th class passed + Qualified the examination held by Nursing Council with 3 Years course in GNM or B. Sc (Nursing) + with relevant experience and Should be registered with Indian Nursing Council /State Nursing Council	32000 - 1600 - 48000
31	Trainer	Bachelor degree in relevant field / discipline + relevant experience	23000 - 1200 - 35000
32	Counsellor	Ph.D in Psychology or Post Graduation in Psychology with at least 55% marks from a recognized University / Institute + Minimum 3 years of relevant experience in Counselling	70000 - 3500 - 105000
33	Junior Counsellor	M.A. in Psychology and Graduation in Psychology with at least 55% marks (in both degrees) from a recognized University / Institute + Minimum 1 year of relevant experience in Counselling	50000 - 2500 - 75000

Notes:

1	The Salary should be within the specified pay range.
2	The eligibility of candidates based on the requisite qualification, experience and equivalency will be decided as per the recommendation of the Scrutiny / Selection Committee.
3	The desirable qualification and desirable experience can be decided by the PI.
4	Age relaxation will be given to the candidates, as per the norms of Funding Agency / Government of India.
5	HRA would not be payable to Project Staff, unless specified by the Funding agency.
6	Candidates having higher qualification OR experience OR exceptional achievement may be given additional increments at the entry level as per the following: a) Upto 2 additional Increment by the Selection Committee. b) Upto 3 additional Increment by the Dean (R&D) on the recommendation of Selection Committee. c) More than 3 additional Increment by the Director with the recommendation of Dean (R&D) and Selection Committee. Note: In all the above cases, appropriate justification will be required from the Selection Committee.
7	In Ad-hoc appointments advance increments are not admissible in general however the Dean, R&D (upto 3) / Director (more than 3) may approve additional increments based upon the justification given by the PI on a case to case basis.
8	In the Institute Project, the revised pay structure would be applicable on new appointment and/or renewal of contract.
9	The Competent authority for creation of posts, revision of posts and relaxation in qualification and eligibility criteria will be Director IIT Jodhpur. Such cases will be considered with the request / justification of PI and recommendation of Dean (R&D).
10	The maximum continuous length of service for a project employee in a particular project or several projects shall not exceed five years in the Institute.