



INDIAN INSTITUTE OF TECHNOLOGY JODHPUR

IITJ/LEGAL/2026-27/01

Date: 07.08.2026

Notification

Sub: - Empanelment of Advocate -Cyber Security & IT Laws in IIT Jodhpur

Notification no.	IITJ/LEGAL/2026-27/01
Opening date of application	07.08.2026 (09:00 am)
Closing date of application	13.08.2026 (05:30 pm)

1. Background:-

Indian Institute of Technology Jodhpur (IIT Jodhpur) intends to empanel an Advocate/Law Firm having specialization in Cyber Security, IT Laws, and Data Protection Laws on nomination basis, in view of the requirement of legal advisory and representation in matters relating to cyber incidents, digital governance, IT contracts, and regulatory compliance.

2. Scope of Engagement:-

The empanelled Advocate/Law Firm shall:

- Provide legal advisory on IT Act, 2000, Digital Personal Data Protection Act, 2023, and related cyber regulations and its compliance from time to time.
- Vet and draft IT agreements, data processing agreements, privacy policies, and cyber compliance documents.
- Advise on cyber security incidents and associated with all any other related matters.
- Preservation of digital evidence and maintenance of chain of custody.
- Represent IIT Jodhpur before Courts/Authorities in cyber-related matters.
- Assist in policy formulation related to digital governance and data protection.

3. The applications are invited online in prescribed proforma (as per Annexure-I) from the Advocate/Law Firm possessing requisite qualifications and experience (as per Annexure-II) in Cyber security & IT Laws. Applications received through email shall only be entertained.

4. Eligible candidates must submit the application in prescribed proforma (as per Annexure - I & II) through email to legalcell@iitj.ac.in in clear scanned single PDF format (not in JPG/JPEG format, etc.).



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5. Eligibility criteria of Advocate/Law Firm is

- Be enrolled with the Bar Council.
- The Advocate/Law Firm shall possess considerable professional experience and demonstrable expertise in the field of Cyber Law, Information Technology (IT) Law, Data Protection, and other allied legal domains.
- Must possess good understanding of cyber security regulations and digital investigations.
- Preferably have experience with Government Institutions/Autonomous Bodies.
- Not have any conflict of interest with IIT Jodhpur.

6. **Fees:-** Rates per case shall be paid to them and same is being attached as Annexure-III.

7. Period, termination, resignation and expiry of term:

- a. The Advocate/Law Firm shall be empaneled for a period of two (02) years, which may be extended by one (01) year at a time, subject to satisfactory performance and service, at the discretion of the Institute.
- b. The counsel may resign from the empanelment by giving notice of minimum period of (03) three months.
- c. The name of any Advocate/Law Firm may be removed from the panel at the discretion of the Institute with immediate effect.

8. It may please be noted that incomplete/unreadable applications, application submitted in other format and those who do not fulfill the requisite conditions shall summarily be rejected.

Enclosures:

1. Annexure-I (Application proforma)
2. Annexure-II (Experience proforma)
3. Annexure-III (Fees)

Sd/-
Registrar
IIT Jodhpur



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Annexure-I

1- Application form for Empanelment of Advocate/ Law Firm

[To be filled by Advocate/Law Firm]

CURRICULUM VITAE				
1.	Name:	Affix a latest photograph self attested by Advocate		
2.	Date of Birth:			
3.	Official Address:			
4.	Residential Address:			
5.	Chamber/Office Address:			
6.	PAN-Permanent Account Number:			
7.	E-Mail ID:			
8.	Professional Qualification: -			
	Degree	Year of Passing	Name of University	Mark Percentage
9.	Area of Professional Expertise: -			
	Field / Branch of Law	Year of Experience	Total No. of Case of personally handled as on	No. of Successful disposal of cases



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10.	Details of Bar Enrolment: -		
10(a)	Enrolment No. & Date:		Place:
10(b)	Name of Partner applying on behalf of the firm(s):	Enrolment No. & Date:	Place:

11.	Professional Association/enrolment in other organization as on date: - (Attached separate sheet, if required)							
	Sl. No.	Organization name	Case Type.	From	To	Total No. of cases allotted as on	Total No. of cases disposed as on	No. of cases disposed successfully

12.	Details of succeeded cases: - (Attached separate sheet, if required)						
	Sl. No.	Organization name	Case No.	Court	Cause title	Amount involved	Year of Court verdict



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13.	Details of Reported cases:- (Attached separate sheet, if required)				
	Sl. No.	Case No.	Court	Cause title	Citation details
14.	Details of references/Appreciation (if any): -				
15.	Any other Details: -				

DECLARATION

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, for empanelment in the Institute, my willingness will not be withdrawn.

Place:

Date:

Signature with seal



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***List of following documents proof to be attached.**

1. Degree Certificate
2. Enrolment Certificate
3. Copy of Enrolment Card
4. Bar Experience certificate issued by Bar Council/Association
5. Certificate(s)/letter of Professional Association/Enrolment
6. Copy of reported cases
7. Letters of References/Appreciations
8. Copy of PAN card

PROFORMA FOR EXPERIENCE

[To be filled by Advocate(s)/ Legal Counsel(s) Law Firm(s)]

Sr. No.	Name of Advocate/ Law firm	Area of Expertise	Year of Experience in Supreme court of India	Year of Experience in High court of India	Year of Experience in District court of India	Year of Experience in Arbitration cases	Organization/ Clients for whom worked

Place:

Date:

Signature of Seal



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Fee/Remuneration:

S. No.	Particulars	Matter(s) pertaining to Junior Advocate	Matter(s) pertaining to Senior Designated Advocate/Advocate with 20 years of Experience
1.	Representation fees for full case	30,000	70,000
2.	Preparation of case	5,000	5,000
3.	Drafting/pleading and written submission of each case	5,000	5,000
4.	Conference with Senior Advocate	NA	5,000
5.	Filing Caveat	7,000	7,000
6.	Written opinion/vetting of agreements/MoUs/NDA & drafting of contracts	3,000	NA
7.	Clerkage charges	10% of the total fee	10% of the total fee