

# Indian Institute of Technology Jodhpur



Institute Building, Permanent Campus, IIT Jodhpur

Institute Brochure for Prospective Faculty





॥ त्वं ज्ञानमयो विज्ञानमयोऽसि ॥

## Institute Brochure for Prospective Faculty



Designed and Compiled by  
Professor C. Venkatesan, Dr. Kshema Prakash and Dr. Vidya Sarveswaran

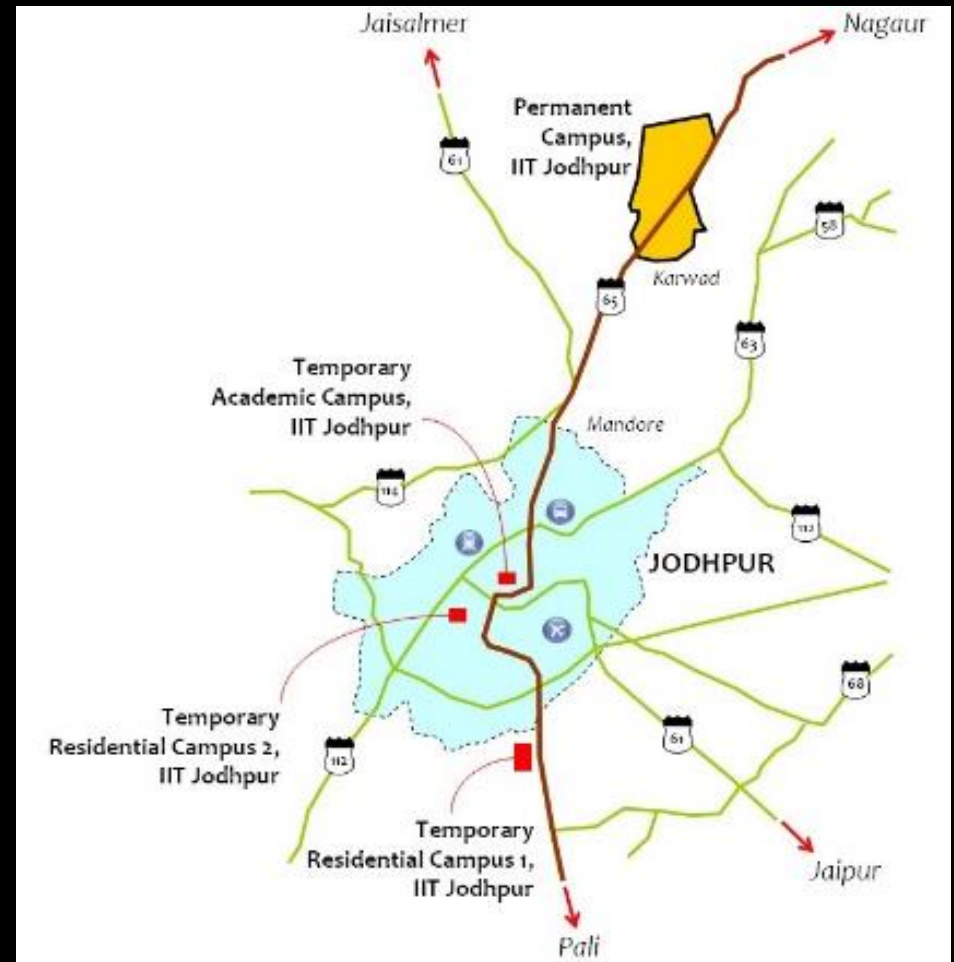
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## PHOTO CREDITS

Vidya Sarveswaran, Chiranjoy Chattopadhyay, Latha Menon, Kirti Vardhan Rathore, Harsh Kooshal Gandhi, Rajat Mangla, Karthik Mohan, Venkatesh Kotwade, Abhinav Joshi, Getty Images, Google Images, Websites

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## IIT JODHPUR - Welcome to New Beginnings...



Do you have the spark in you to make a difference through creative technological solutions? Are you looking for a meaningful opportunity to contribute to the grand challenges of the nation? Are you passionate about exploring exciting new opportunities? If you are ... then knock on the creative doorway called IIT Jodhpur!

Whether you are a prospective applicant or a new employee, we would like to walk you through this unique journey called IIT Jodhpur! This brochure is an attempt to orient you towards our core values, and life in general in the Institute.

We at IIT Jodhpur are always looking for people with enormous talent, exceptional academic and research contributions and big hearts!

If you hold a doctoral degree or if you are a doctoral student working in the fields of Engineering, Sciences or Humanities and Social Sciences... then... welcome aboard!



Located in India's most vibrant state – Rajasthan, IIT Jodhpur's sprawling, award winning, state-of-the-art residential campus on 852 acres of land located ~20 km away north-northeast from the center of the city of Jodhpur on National Highway 65 towards Nagaur. This new campus has been planned meticulously and envisioned to stand as an icon for world class academics – simple, but deep... The

campus has housing for Faculty Members, along with a school, bank and shopping center. Also, it has a Primary Health Centre with hotline connections to reach the top hospitals of the city, like the All India Institute of Medical Sciences, Jodhpur, and an equipped ambulance service.

## Aerial view of the IIT Jodhpur campus



Currently, with the second phase construction of the campus of the Institute underway, IIT Jodhpur has the singular distinction of being the first fully-planned technical institute campus in India. More importantly, it will be an international exemplar of sustainability with Net Zero strategies for Energy, Water and Waste.



## Our core values and what we stand for...



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### Vision and Mission

#### VISION

The Institute

- Promotes technology thought and action, and
- Prepares needed technical human resources to meet the technology challenges of the nation.

#### MISSION

The Institute is engaged in

- Creating a vibrant technology institute that incubates and promotes learning, research, invention and innovation; and
- Preparing each primary stakeholder towards their dharma, while continuing to adhere to its core values :-
  - (a) Prepare competent Technology Graduates ready to meet Grand Challenges of India;
  - (b) Train active functionaries of a process driven professional institute;
  - (c) Facilitate builders of an internationally competitive academic institute; and
  - (d) Provide technology innovation as a force to as many industries as possible for economic value creation.



## Academics

The Institute offers five sets of Programs in different disciplines.

Departments	Discipline	Programs					
		B.Tech.	M.Sc.	M.Sc. – M.Tech.	M.Tech.	M.Tech.–Ph.D. (Dual Degree)	Ph.D.
Bioscience & Bioengineering	Biotechnology	✓					
	Bioscience and Bioengineering				✓	✓	✓
Computer Science & Engineering	Computer Science & Engineering	✓			✓	✓	✓
	Artificial Intelligence				✓	✓	
Electrical Engineering	Electrical Engineering	✓					✓
	Communication Engineering					✓	
	Cyber Physical Systems				✓	✓	
	Sensors and Internet of Things				✓	✓	
Mechanical Engineering	Mechanical Engineering	✓					✓
	Advanced Manufacturing and Design				✓	✓	
	Thermofluids Engineering				✓	✓	
	Manufacturing Engineering					✓	
	Design Engineering					✓	
Metallurgical & Materials Engineering	Metallurgical & Materials Engineering	✓			✓	✓	✓
Chemistry	Chemistry		✓				✓
Mathematics	Mathematics		✓	✓			✓
	Data and Computational Sciences				✓	✓	
Physics	Physics		✓				✓
Humanities & Social Sciences	Humanities & Social Sciences						✓

Apart from the classical areas of Core Sciences, Engineering Sciences, Humanities & Social Sciences, the Departments of Institute also host Ph.D. program in the inter-disciplinary areas, like, Smart Health Care, Quantum Information and Computation, AUV Technologies, IOT & Applications, Digital Humanities, Space Technologies, and Cognitive Science.

## Buildings & Facilities



The masterplan of IIT Jodhpur's Campus was selected for the 2017 Exemplary Performance Award by the Green Rating for Integrated Habitat Assessment (GRIHA) Council under '*Passive Architecture Design*' category.



## Campus Life

Campus life at IIT Jodhpur is both vibrant and enriching. Activities, like cultural programs, celebration of national festivals, workshops of general nature, bring together the Faculty Members and Staff Members along with their families.



## Faculty Housing

Spacious and comfortable housing accommodation on campus is provided to Faculty Members who wish to join the Institute. While housing allocation is done on the basis of seniority, the type of built spaces are egalitarian in nature. All Faculty Members are entitled to the same type of housing irrespective of their designations, ensuring a democratic process. Basic electrical fixtures like fans and lights are provided with every house.





## Facilities on Campus

The campus has a dedicated arrangement of vendors providing various services, like grocery, laundry, parlours, and facilities, like dining and a food court.



State Bank of India has a dedicated branch on campus located in the Community Center, Jaisalmer Club. It provides banking and ATM services. ATM facilities are also available in East Block of the Main Building and the Lecture Hall Building operated by the State Bank of India and the Canara Bank.

The Institute has two dining options. There is a Food Court on the 3<sup>rd</sup> Floor, Dining Hall Building that provides hygienic food, fresh juices and various other snacks.

The Institute also has arranged for a vendor, who provides healthy and hygienic food to students in the Students' Mess located near the Hostels. Faculty members can avail of both the facilities in the Institute. Both the food court and the Student's mess offer vegetarian and nonvegetarian options.

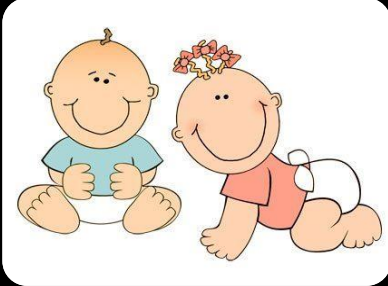


The Community Center on campus is the place to stop by for groceries, dairy and basic everyday needs. It also houses a beauty salon for both men and women, and a stationery store.

Laundry Service is operational from the Himalaya West Berm 5 (Barrels 4 and 5). The charges are as per piece of laundry. Contact details of the Manager of Laundry Services is provided towards the end of this booklet.

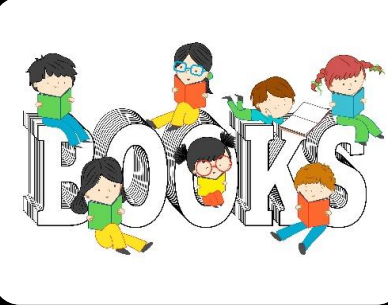


## Facilities on Campus



A campus creche accommodates children of employees while the parents are at work. Presently, it is operational in one of the Type B Flats.

Sports fields on campus provide opportunities for a wide range of games and sports including table tennis, cricket, basketball, badminton and lawn tennis, for students, employees and wards of employees. The coaches who train the students, also provide training to the children of employees.



A Children's Library is housed in *The Learning Hub*, i.e., the Library of the Institute. Children of employees can avail the facility of reading and borrowing books. The Children's Library also hosts a range of activities for the children of employees, like, story hours, paper craft making, etc. in partnership with volunteers.



Weekly *Yoga* sessions are held for the residents of the Institute.

Besides these facilities, some employees and family members also offer training in arts and crafts like music, dance and origami.



## Services & Utilities

A number of Services and Utilities are available on the Campus. These include Security Services, Housekeeping (collection of Solid Waste from all buildings on campus, and sweeping, mopping and cleaning of Institute Buildings and Hostels), Transport, Water Supply, Electricity Supply, Sewage, Horticulture, and Internet & Telephone. Also, the Civil and Electrical Maintenance works of the buildings are attended to by the CPWD staff. The contact details of the persons handling these services are provided at towards the end of this booklet.

There are a number of vendors who are inclined to provide other services. Though, the Institute does not have any formal arrangement with these vendors to provide any service, interested persons may contact them to meet their requirements like, drinking water, DTH TV, AC maintenance services , supply and installation of RO/UV Water Purifier, washing machine services, electrical items and supply of furniture.

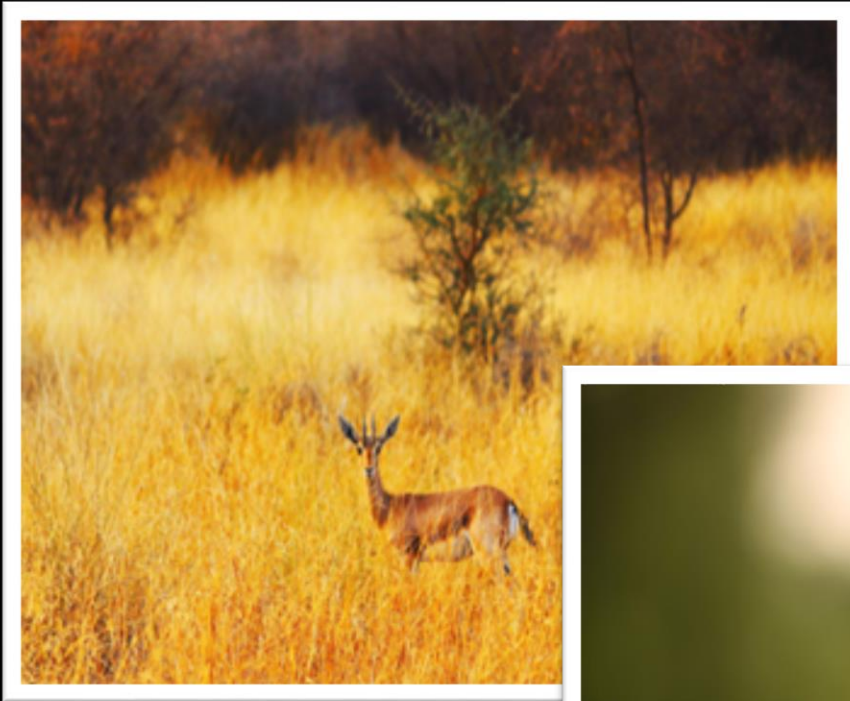
The city of Jodhpur has several stores that provide popular brands of all house hold goods. A few of the popular outlets that can be visited are Fresh n Green, Big Bazar, Reliance Fresh, National Handloom, Thar Handloom and Saluja Enterprises. Most branded item are available in the showrooms in the city area.

Contact details of some of these vendors and outlets are provided towards the end of this booklet.



## Wildlife

The IIT Jodhpur Campus is home to several species of native flora and fauna. Black Bucks, Chinkaras, Nilgai, Jackals, Snakes and the historical *Khejri* trees.





## School Education

IIT Jodhpur has a Kendriya Vidyalaya on its campus, where children of Faculty Members and Staff Members study. Presently, the school runs Classes I to VIII. Also, there are a number of good schools in the city, in which children of Faculty Members and Staff Members of IIT Jodhpur study. These include: *Delhi Public School, Sri Aurobindo International, Vidhyashram International School, Rajmata Krishna Kumari Girls Public School, Mayoor Chopasni School, Saint Patrick's Vidya Bhawan, Saint Anne's School, Saint Paul's School, Central Academy, Euro School, and Happy Hours*, to name a few.



## Health Care



An ISO 9001:2005 Certified Primary Health Center is fully operational in the campus, and this service is provided by Goyal Hospital and Research Center Private Limited, Jodhpur. It has both *Out-Patient* and *In-Patient* services with a panel of Medical Officers and Para Medical Staff available on duty round the clock. The basic laboratory tests and physiotherapy facilities are provided here. An instrumented ambulance is on waiting round the clock for special service needed in the Secondary and Tertiary Hospitals in the city of Jodhpur. Besides, weekly visits of specialist doctors are arranged in the Primary Health Center. Currently, the facility runs in 3111 and 3114, Street 3, Park Avenue.



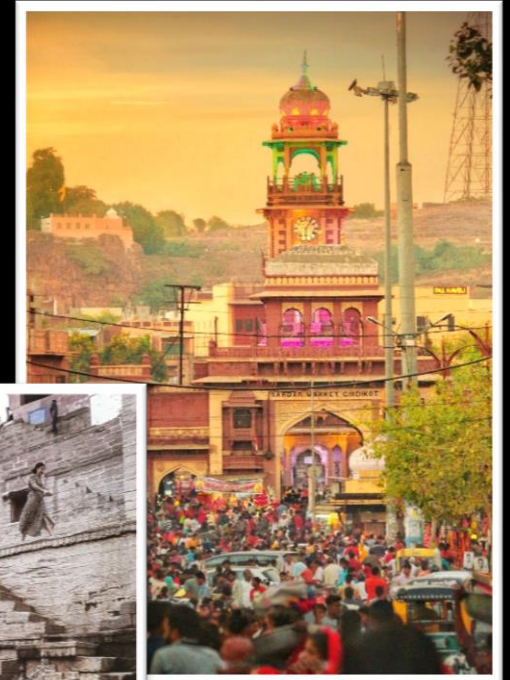
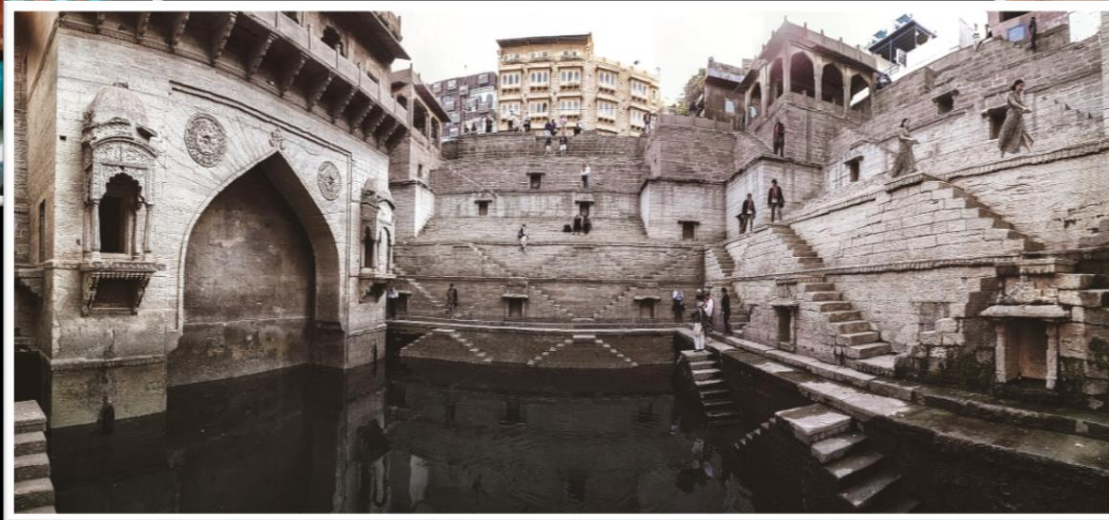
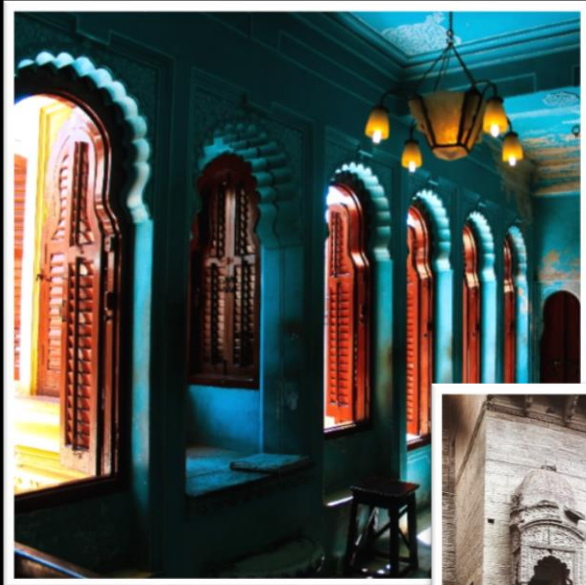
It is good to have in the city an all new state-of-the-art All India Institute of Medical Sciences, the associated Hospitals of the S. N. Medical College and some specialized hospitals. The Institute has agreements with a few prominent hospitals for priority treatment to its employees and students. These include: Goyal Hospital and Research Center, Medi Pulse Hospital, Vasan Eye Care Hospital and Vasundhara Hospital.



## Jodhpur – The Sun City

Jodhpur is a city of historical importance to tourists and a city of strategic importance to the nation, centrally situated in *Marwar* – the western region of the state of Rajasthan. It is a small, calm, friendly city with just about 12.7 lakh population, with a sizeable population among this being from the Indian Army, Air Force and paramilitary organizations.

The key tourist attractions in Jodhpur are: Mehrangarh Fort, Jaswant Thada, Umaid Bhawan Palace, and Balsamand and Kaylana lakes. The city is well connected to other major destinations, like Jaisalmer Palace and its neighbouring sand dunes, Mount Abu, Neemrana Fort, Ranthambore National Park, Udaipur Palace and surrounding lakes, Ajmer Dargah Sharif, Kumbhalgarh Fort, and Jaipur. The Climate of Jodhpur, though hot for most time of the year, touring to the nearby destinations is a weekend and semester-end getaway activity of the campus life at IIT Jodhpur.

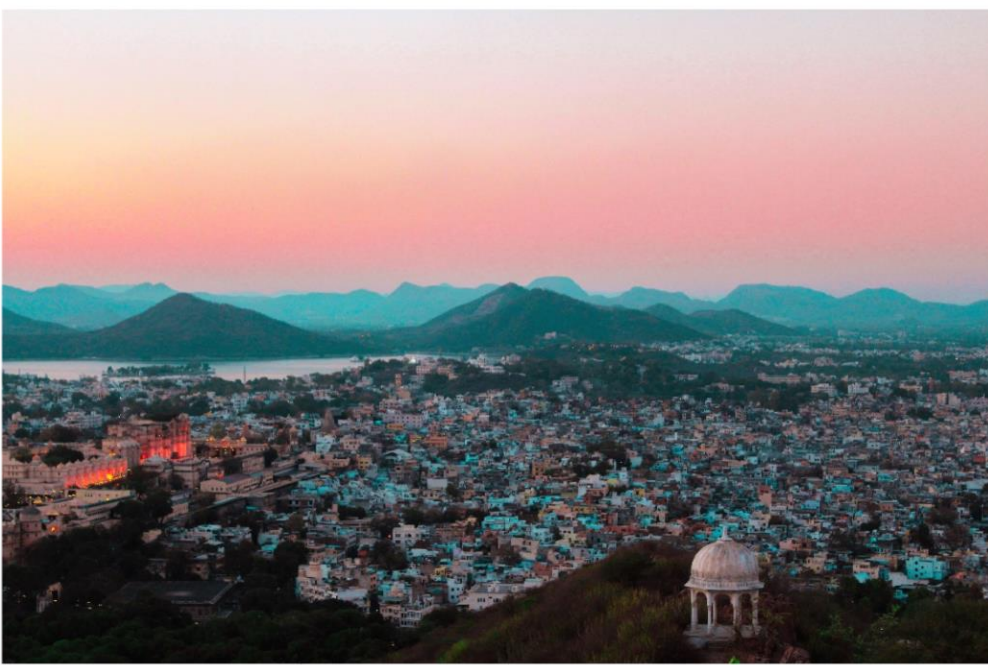


## Leisure, Shopping & Eateries in Jodhpur

Are you terrified of traffic jams?! Relax! There are none here in Jodhpur in any part of the city even during “office hours”!! The anecdotal stories of the Royal Legends of the historic times, and why the city earned its names *The Sun City* or *The Blue City* are sure to interest you.

The city of Jodhpur is dotted with shopping destinations for authentic ethnic goods.

*Marwadi* cuisine is popular for its spicy and arid region ingredients. This traditional palette can be relished in its village kitchens at eateries called *Dhānis* in and around the city. Ask for GYPSY, if you don't have much time to wait!





## Academic Neighbours

Jodhpur is has no burden of a metropolitan city; it offers the much needed quiet to do focused academic work. It has 6 new, prominent academic and R&D organizations, which are about 5 or more years old, namely: (1) All India Institute of Medical Sciences, (2) National Law University, (3) National Institute of Fashion Technology, (4) Dr. Sarvepalli Radhakrishnan Rajasthan Ayurved University, (5) Sardar Patel University for Police, Security and Criminal Justice, and (6) Footwear Design and Development Institute. DRDO's Defence Laboratory is one of the prominent older R&D organisations in town.

Jodhpur is also a city of Lawyers and Chartered Accountants. Especially with the High Court of the state of Rajasthan located in the city, Jodhpur has ample professional opportunities for spouses with backgrounds in these subjects. Further, it has ~700 SMEs around Jodhpur, contributing in various sectors. Oil and gas giants, like Cairn Energy, Shell and Schlumberger, are strengthening their establishments around Jodhpur. All of the above offer opportunities for appointment of spouses of Faculty Members of IIT Jodhpur, based on his/her qualifications and relevant experience.



## Connectivity & Transportation



Jodhpur is connected by air to Delhi and Mumbai through Air India and private carriers fly from and to Delhi, Mumbai, Ahmedabad, Jaipur and Bangalore. The city is well connected by train to all major cities in the Country, and by mega highways to major neighbouring cities, e.g., Jaipur, Jaisalmer, Udaipur and Ahmedabad.



Taxi facilities (Messrs. Balaji Taxi Services) are available on call in and around the campus; in addition, the Online App-based services are becoming popular. Besides, the Institute has identified a vendor to provide taxi services to persons needing the service (at cost to the user), and bus service between the Institute and Jodhpur City at nominal cost.

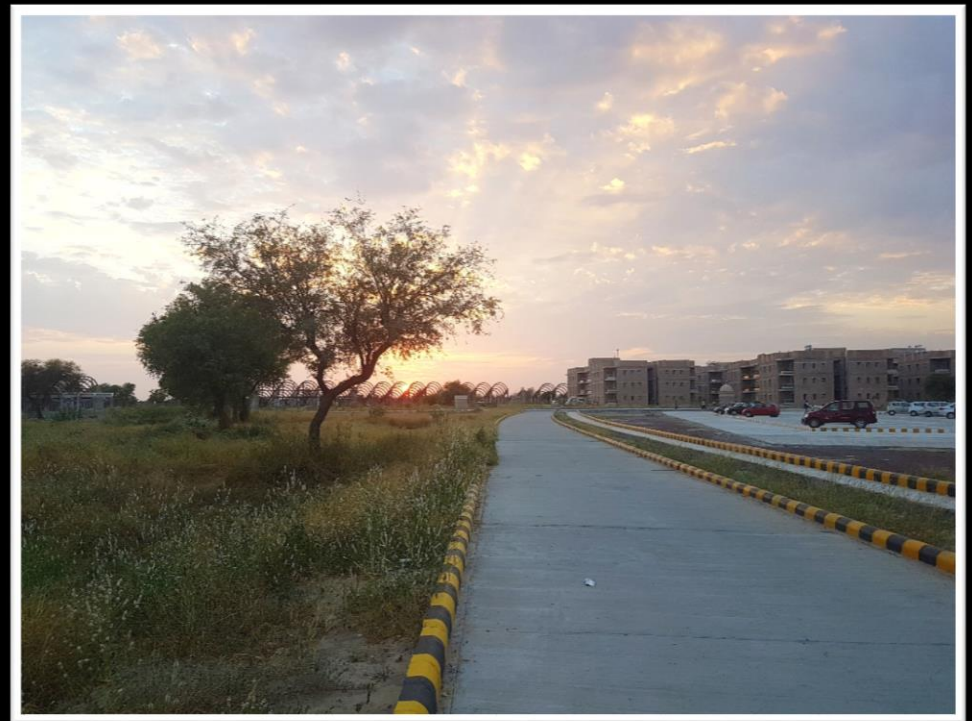
The Institute has a dedicated bus service to and from the City of Jodhpur, for all residents and school going children of employees, at regular intervals. Details are provided towards the end of this booklet.



## For our New Faculty Members...

IIT Jodhpur:

- (1) Provides transit accommodation immediately on arrival;
- (2) Reimburses relocation expenses from any place in India or abroad;
- (3) Reimburses
  - (a) Telephone bills
  - (b) Medical expenses of self and dependents as per norms laid down by Government of India, and
  - (c) Children Education Allowance for first two children up to Class 12;
- (4) Offers
  - (a) Research Initiation Seed Grant within the initial period of joining, up to Rs. 25 Lakhs for Faculty Members; and
  - (b) Cumulative Professional Development Allowance of Rs. 3 Lakhs for a block grant of every 3 years;
- (5) Contributes to New Pension Scheme of the Government of India;
- (6) Rewards up to Rs. 10,000 per month for three years for INSA Young Scientist and INAE Young Engineer awardees, and
- (7) Facilitates soft loan.



## Reimbursements

### Relocation Expenses

Reimbursement of relocation expenses of up to Rs. 1,50,000 or actual (whichever is less) for candidates joining for full-time positions at the Institute from abroad/from any place in India, subject to maximum of one-way economy class airfare by Air India for travel for family. As per the Government of India norms, the tickets must be booked either through Air India Website/Office or the authorized travel agent Balmer & Lawrie Private Limited or Ashok Travels & Tours or IRCTC. This facility is available only to candidates joining the posts of Professor, Associate Professor and Assistant Professor after executing a bond to serve IIT Jodhpur for 3 Years. Persons joining the post of Assistant Professor Grade II (On Contract) can become eligible only, if they are offered the post of Assistant Professor Grade I after due review of performance; in such cases, a bond shall be executed to serve IIT Jodhpur for 3 Years after joining the post of Assistant Professor Grade I.

### Telephone Bills

The Institute reimburses telephone bills as per the following slabs.

Designation	Ceiling Amount (Rs. per Month)
Professors and Group A Official having Pay Level 14 and above	2700
Associate Professors/Assistant Professors/ Group A Official having Pay Level 12 and above	2250
Other Entitled faculty members / Other Group A Official having Pay Level 10 and above	1200

For the Telephone Reimbursement procedure and forms, please log on to [Institute Communications Repository](#).

### Medical Expenses

Employees and their family members are entitled to receive reimbursement for medical attendance and treatment. After treatment Medical Reimbursement form, Prescription/ Medical Consultation slip, Bill (s) and Medical Booklet should be verified by Doctors of IIT Jodhpur Primary Health Center. Medical Consultation / Prescription slip is mandatory for medical reimbursement.

For details of rules, procedures and forms, please log on to [Institute Communications Repository](#)

### Children Education Allowance

Under Children Education Allowance scheme an employee can avail reimbursement of Rs.2250/- per month per child subject to the annual ceiling of Rs.27000/- per child up to a maximum of two children.

For details of rules, procedures and forms, please log on to [Institute Communications Repository](#).



## Research Initiation Seed Grant

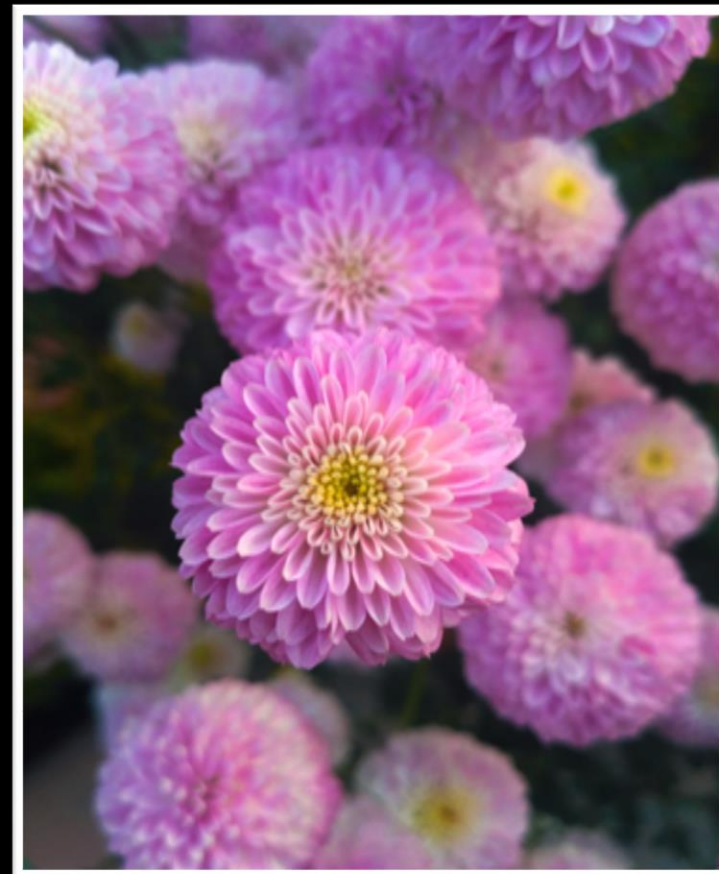
The Institute supports newly joined young Faculty Members for initiating their research work immediately on joining, with a sum of Rs. 25 Lakhs for Faculty Members.

- (1) The new Faculty Member shall submit a Seed Grant Proposal to Office of R&D within 02 years from the date of joining the Institute;
- (2) The new Faculty Member will present the proposal the Seed Grant Proposal Review Committee Consisting of:
  - (a) Director;
  - (b) Deputy Director;
  - (c) Dean (Faculty);
  - (d) Dean (R&D);
  - (e) Heads/Professors-in-Charge of all Departments; and
  - (f) Chairman, Center for Advanced Scientific Equipment.
- (3) All Faculty Members, especially those in the domain of the proposal, are invited to the presentation and encouraged to help the Faculty Member improve the proposal;
- (4) If the proposal is accepted in principle, suggestions made by the Seed Grant Proposal Review Committee should be incorporated and the revised proposal submitted by the Faculty Member to the Office of R&D. On receiving the revised proposal, Dean (R&D) may recommend to the Director for approval of the funds for starting the Seed Grant Project; and
- (5) After the approval is accorded by the Director, a Seed Grant Project account will be opened by the Office of R&D, clearly stating the budget utilization under different heads, such as equipments, consumables and other necessary sections. The expenditure towards consumable and contingency shall not exceed 25% of the amount granted. No furniture items shall be purchased from the seed grant; the same will be provided by the Institute. And, no appointment shall be made of Project Staff Members in this Project.
- (6) The PI of the Seed Grant Project shall mandatorily submit the Annual Report of the progress made in the project.
- (7) The duration of seed grant project will be for 3 years from the date of approval by the Director. It is the responsibility of the PI to close the project immediately after 03 years. At the time of closing, the PI shall submit a detailed Technical Project Report to the Institute, and give a public Seminar at the Institute on the same.

For more details about Research Initiation Seed Grant, please contact [Office of R&D](#).

## Cumulative Professional Development Allowance (CPDA)

- i. Cumulative Professional Development Allowance will be available for each faculty member on reimbursable basis.
- ii. CPDA will be available of Rs. 3 lakhs for each block period.
- iii. Current block period is April 01, 2018 to March 31, 2021. CPDA fund will be not carry forward in next block period.
- iv. CPDA will be paid / reimbursed for:
  - a. National/International Travel
  - b. Lodging and Boarding Allowance for attending Seminars, Conferences and Workshops etc.
  - c. The membership fee for becoming members of scientific societies.
  - d. Purchasing Journals, Books.
  - e. Faculty members are allowed to purchase research databases utilizing CPDA.
  - f. Payment of Paper Publishing Charges from CPDA
- v. The advance may be taken from CPDA fund for expenditure.
- vi. Approval may be taken as per the guideline of *“Delegation of Financial Powers”* for utilizing the CPDA Fund.
- vii. The books purchased through CPDA will not require entering in Central Stock Register.



## Employee Benefits

### New Pension scheme

The Central Government has introduced the *National Pension System (NPS)* with effect from January 01, 2004 (except for armed forces). All the employees of Central Government and Autonomous Bodies who have joined on or after the above mentioned date are mandatorily covered under NPS. Subscriber (New Employee) shall submit duly filled Common Subscriber Registration form (CSRF) for allotment of PRAN to the Office of Accounts with necessary documents along with Aadhaar, PAN card and Bank Account Details.

Application forms for registration of Subscribers (CSRF) can be downloaded from the CRA website [www.npscra.nsdl.co.in](http://www.npscra.nsdl.co.in) or can be collected from [Office of Accounts](#).

### Soft Loan Advance

Soft advance can be applied within 3 years of Joining the Institute and can be availed maximum of 2 times during the service period. Soft advance can be availed for the purposes of education, obligatory expenses, legal costs purchase of consumer durables and pilgrimages.

*For details of rules, procedures and forms, please log on to [Institute Communications Repository](#) or contact Office of Accounts.*

### Leave Travel Concession (LTC)

After completion of one year of service at the Institute, Faculty Members can avail *Leave Travel Concession (LTC)* as per norms laid down by Government of India.

*For details of rules, procedures and forms, please log on to [Institute Communications Repository](#) or contact Office of Establishment.*



## Research Facilities

IIT Jodhpur has established several teaching and research laboratories and facilities. These teaching and research laboratories help Faculty Members and Students work for better future by supplementing and improving existing technologies and bodies of knowledge, using competence, creativity and imagination. At the Institute level, the following are the equipment available at Center for Advanced Scientific Equipment (CASE).

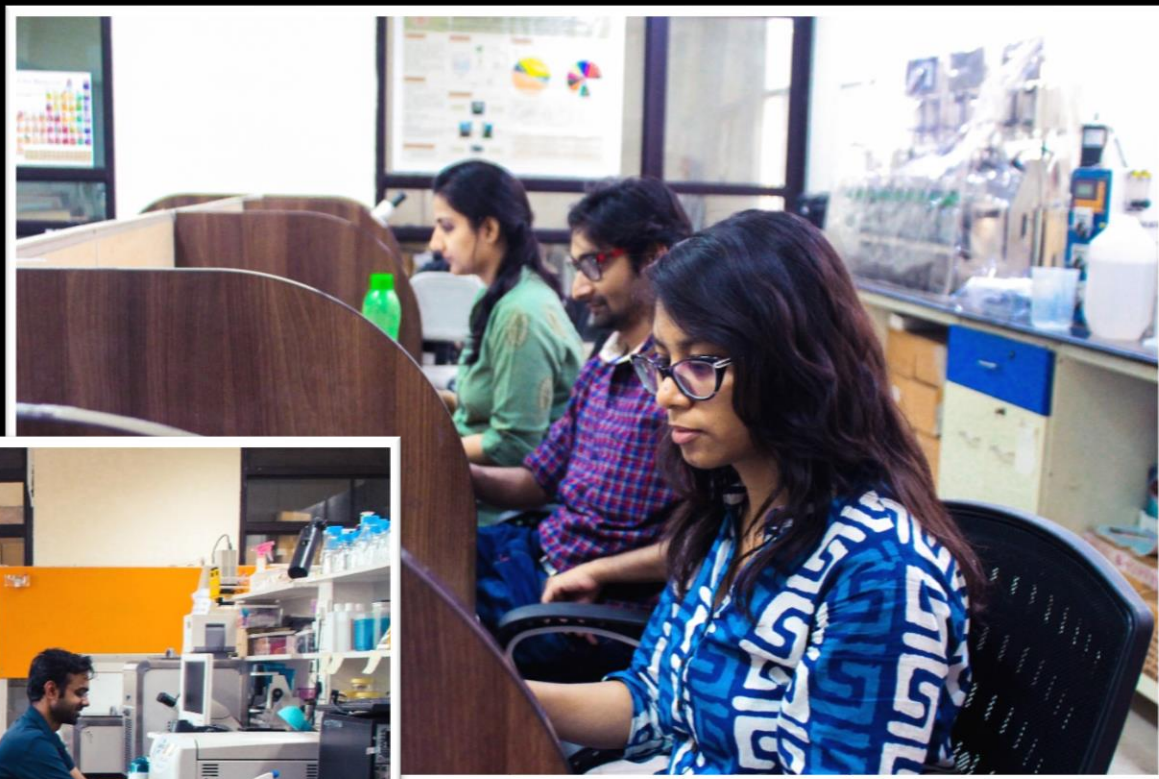
1. Differential Scanning Calorimeter
2. Simultaneous Thermal Analyzer
3. Powder X-Ray Diffractometer
4. Single Crystal X-Ray Diffractometer
5. Atomic Force Microscope
6. Scanning Electron Microscope and Electron Dispersion Spectrometer
7. NMR Spectrometer (500 MHz)
8. UV-VIS Spectrometers
9. Fourier Transforms Infrared Spectrometer
10. Fluorescence Spectrometer
11. Surface Area Analyzer
12. Fuel Cell
13. PPMS DynaCool
14. Superconducting Quantum Interface Device (SQUID)
15. Raman Spectrometer

Contact [Dr. Rakesh Kumar Sharma](#), Chairman, Center for Advanced Scientific Equipment (CASE) for access.



## Shared Collaborative Workspaces

For access to labs, instrumentation facilities and shared collaborative workspaces, please contact the respective Heads of Departments.



## Frequently Asked Questions (FAQs)



### 1. Before you arrive...

- Inform your Head of the Department and the Office of Recruitment of your date of joining and arrival plans.
- Plan to fly Air India for either domestic or international travel.
- Contact Mr. Darsh Khatwani (darsh@iitj.ac.in, 94136 90801) to arrange for transport from the airport/railway station for transit accommodation in the Institute Guest House.
- Save all receipts/tickets/boarding passes, to make the reimbursement process easy.

### 2. Whom do I report to when I arrive?

You can ask for Office of Recruitment. Mr. Darsh Khatwani will assist you with reporting and joining formalities.

### 3. What are the documents required during the time of joining?

- Certificates of all degrees in original and adequate number of copies.
- Carry at least 04 passport size photographs in hardcopy and keep a soft copy handy.
- Identity proof(s) viz., Aadhar Card, PAN Card and Passport.
- Certificate for proof of age (Birth Certificate/Mark sheet of Class 10/Passport, etc.).
- Proof of prior work experience AND relieving letter in original.
- Character Certificate from your previous place of work.
- Fill the forms provided to you along with the Offer Letter and bring them at the time of joining.

### 4. When I step into the Institute on first day, what are the procedures to be followed for joining?

- Report to Mr. Laxman Singh and sign your joining report. He will guide you further regarding the formalities like Medical Examination and other paperwork to be completed.
- Meet the Head of your Department and fix up an appointment to get introduced to the Director.
- You will be provided your office space and basic infrastructure by your department.
- The concerned department can arrange for a campus visit to show you the important locations on campus.
- Meet the Professor in Charge (Faculty) Prof. C. Venkatesan in the Department of Mechanical Engineering.

### 5. How can I get an email id and access to Internet?

- Visit the Computer Center, located on the Ground Floor of Library Building, to get your email and Internet accounts setup. Mr. Poonam Chand Sankhla and Mr. Rinkesh Kumar Mangal will help you in this regard.



## Frequently Asked Questions (FAQs) ...

6. What else do I need to do to settle in?

Visit the Office of Stores & Purchase to understand how to meet your requirements like, laptop/desktop, printer, stationery etc. *Mr. Sharabh Pradhan* will help you in this regard.

7. What about Library Membership, Identity Card and my profile on Institute Website?

- You will receive a welcome mail from Library along with Membership Form. You can fill it and visit the Library to get your biometric fingerprint recorded for accessing Library. *Mr. Chhatwani* will help you with Library Orientation.
- You can also complete the formalities for getting an Identity Card in the Library itself.
- Once you get your email account set up, contact *Mr. Ram Singh Ratnu* to host your profile and webpage on the Institute Website.

8. What about reimbursement of relocation expenses?

This covers airfare, by Air India and transportation cost of personal belongings from your place of work to Jodhpur. The Office of Establishment assists in handling claims for relocation expense reimbursement. You will get enough time for submitting your claim, up to 1 year from the date of your joining; particularly useful for faculty relocating from abroad. Since claim can be submitted only once, be sure to complete all the components of your relocation before claiming the reimbursement. The maximum amount reimbursable is Rs.1.5 lakhs.

9. What research equipment are available at the Institute level and how can I access them?

You will find a list of research equipment in the section on Research Equipment, which are located in the Center for Advanced Scientific Equipment (CASE). Apart from these, your Head of the Department will be able to provide you with the list of research equipment available in your department.

10. How can I open a Bank Account?

State Bank of India (SBI) IIT Jodhpur Branch is conveniently located on campus, in the Community Center. If you don't already have an SBI account, do open one as soon as possible. Your pay will directly be deposited to your SBI account. You will need the following to open an account.

1. Three passport size photographs
2. Proof of address, like, Driving License/ Passport/ Institute ID

## Frequently Asked Questions (FAQs) ...

- |     |   |
|-----|---|
| 11. | Where can I get necessary forms, regulations, guidelines and procedures etc. that are required for me to get introduced to the Institute's system?  |
|     | You can look up various forms and guidelines on the <a href="#">Institute Communications Repository</a> linked on the Institute Website.  |
| 12. | How can I get an Aadhar Card, a PAN Card and an account in New Pension Scheme (NPS)?  |
|     | Office of Accounts and Establishment will guide you in the process of acquiring them.   |
| 13. | What kind of medical services are available on campus and what are the Institute's authorised medical facilities in city?   |
|     | A medical booklet on request is issued by the Office of Establishment. The booklet is mandatory to record your visits to the medical center. As detailed in the section on Health Care, the Institute has a dedicated Primary Health Center on campus besides having formal arrangements with several hospitals in Jodhpur City. The contact numbers of Doctors in PHC are provided in the list appended at the end. You can also talk to <i>Dr. Nirmal Rana</i> , Chairman of Institute's Medical Services Committee for more details. |
| 14. | Upon my arrival in the Institute, where can I stay till my stay arrangement works out for the long run?   |
|     | You can avail transit accommodation at the Institute's Guest House upto a period of 30 days. Within this period, the Institute will try to offer suitable accommodation on the residential campus, if available.  |
| 15. | Whom do I approach for Housing?   |
|     | Usually, the Institute provides on-campus housing to all Faculty Members. You can contact the Estate Officer from the Office of Estate, <i>Mr. Amardeep Sharma</i> for allocation of a house on campus.   |
| 16. | How do I know some of the decent residential localities where houses can be rented in case campus housing is not available?   |
|     | The major residential areas in Jodhpur are located about 15 kms away from the campus. Decent housing is available in Nagori Bera behind KV-BSF, Paota, Ratanada and Chopasni Housing Board areas. Of these, Nagori Bera is the closest, followed by Paota and Ratanada. Institute's buses run through these areas.  |

## Frequently Asked Questions (FAQs) ...

17. Whom do I contact for gas connection?

There is an Indane Gas Distributor in Mandore area who caters to the cooking gas requirement in the Institute. You can contact *Mr. Abhinav Sharma, Messrs. H. N. Gas Service (98290 21472)*. More details in the appended list at the end.

18. What about transport to and from Jodhpur City?

City buses ply regularly from Karwad to Jodhpur City, and the Institute has a dedicated bus service to and from the City of Jodhpur, for all residents and school going children of employees, at regular intervals. These buses commence from the rear side of the Dining Hall on campus. You can look up the Bus Schedule on the Institute's Website.

You can also call for a cab from Messrs. Balaji Tours. Contact *Mr. Hanuman Ram Jani on 94141 79386, 98280 79386*.

19. Where can I buy mattress, cooktops, utensils, etc. household stuff in city?

There are several good outlets in Jodhpur City to purchase regular household items and consumer durables. National Handloom Corporation Ltd. Has several branches dotted throughout the city, with the one at Circuit House near Ratanada being the one stop shop for almost all goods. Besides this, there are several shops on Railway Station Road, like the Salujas, Bhoot Brothers, and many more in Sardarpura B Road, Sardarpura C Road areas of Jodhpur. Also, there are Big Bazar and Reliance Trends outlets located between the Railway Station and Sardarpura.

20. Can I get a list of names of schools for children in Jodhpur?

IIT Jodhpur has a *Kendriya Vidyalaya* on its campus, where children of Faculty Members and Staff Members study. Presently, the school runs Classes I to VIII. Also, there are a number of good schools in the city, in which children of Faculty Members and Staff Members of IIT Jodhpur study. These include: *Delhi Public School, Sri Aurobindo International, Vidhyashram International School, Rajmata Krishna Kumari Girls Public School, Mayoer Chopasni School, Saint Patrick's Vidya Bhawan, Saint Anne's School, Saint Paul's School, Central Academy, Euro School, Army School of Desert Hawks and Happy Hours*, to name a few.



## Frequently Asked Questions (FAQs)

### 21. What about transportation inside the campus?

While all buildings on campus are at a walkable distance, cycling is a great way to get around the campus. You can get a bicycle from one of the good cycle shops in Jodhpur City, like, Ajit Cycle Store in Ratanada, or P. C. Bhandari Cycles in Nai Sadak.

*Mr. Kailash* offers cycle repair service on campus and is available near Student Hostel area. Be sure to call him over phone (81074 78083) before taking your cycle for a service or any repair.



## List of Important Contacts

### Institute Dining Hall

Mr. Sanju Singh <i>Manager, Shakti Kitchen Services Private Limited</i>	79702 21605
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### Food Court & Restaurant

Mr. Manohar Singh <i>Manager, Thar Oasis Resort &amp; Company Pvt. Ltd.</i>	98280 35840
Fateh Singh	85620 91000

### Primary Health Center (IITJ PHC)

Dr. Suyash Goyal, MD (MHA) <i>Director, Goyal Hospital &amp; Research Center, Jodhpur</i>	87694 96244
Dr. A. S. Deora, MD (Medicine) <i>Physician &amp; Officer in-Charge, IITJ PHC</i>	82909 77285
Dr. Gaurav Rodiwal, MBBS <i>Medical Officer</i>	75681 81841
Dr. Khatri, MS (General Physician) <i>Medical Officer</i>	94146 33533

### Grocery Store

Mr. Narayan Rajpurohit <i>Grocery Store, Rajpurohit Trading Company</i>	97848 83322
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### Stationery Store

Mr. Mahendra Soni <i>Stationery Store, Mahendra Stationers</i>	94142 94671
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### Vegetable, Fruit Vendor & Milk Supplier

Mr. Raju Dan Charan <i>Vegetable and Fruits Store</i>	99282 68242
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## List of Important Contacts

### Beauty Parlours

Mrs. Shephali Solanki <i>Ladies Beauty Parlour, Sondaryam A Sofy's Salon</i>	98290 24481
Mr. Ramesh Kumar <i>Gents Salon, Kishan Beauty Parlor</i>	97850 15795

### Laundry Services

Mr. Mohit Jain <i>Manager, G.S.J. Company Private Limited</i>	94140 00427
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### Mineral Water Supplier

Mr. Virma Ram <i>Mahadev RO Water Supplier</i>	95716 78456, 82391 27513
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### DTH TV

Mr. Deepak Solanki	97828 86644
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### LPG Cooking Gas

Mr. Abhinav Sharma & Mrs. Mukta Sharma <i>Indane Gas Distributor</i> <i>M/s. H. N. Gas Service</i> <i>Kishore Bagh, Mandore Road</i>	98290 21473 (0291) 2571959 (0291) 6454999 (0291) 2572240
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### Transport Services

Mr. Hanuman Ram Jani <i>M/s Balaji Transport Services, Jodhpur</i>	98280 79386
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### Cycle Repair Services

Mr. Kailash	81074 78083
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## List of Important Contacts

### Supply and installation of AC

Mr. Mukesh Asthana	93147 22466, 90575 86192
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### Supply and installation of RO/UV Water Purifier

Mr. Vineet	78917 25000
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### Supply and installation of Washing Machine & other Electrical Appliances

Mr. Amit Jhala	97726 01273
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### Furniture items

Mr. Narendra Bohra	90014 90626
Mr. Sanjay Singh	74278 65500
Mr. Naresh Suthar	86969 37900

### State Bank of India, IIT Jodhpur

Mr. Narendra Singh	97840 16311
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### Institute's Logistics Services

Col. P. S. Rathore	94617 58907, 96108 12292
Jabbar Singh Rathore	85028 95345, 95216 43513



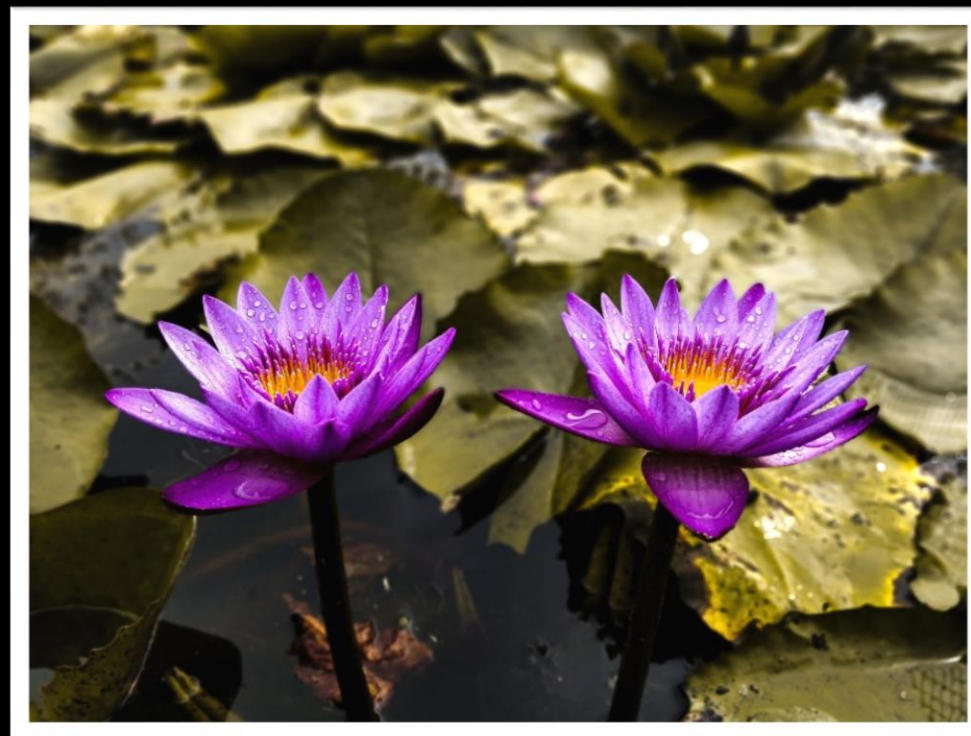


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For any query, please contact:  
**Professor Santanu Chaudhury**

Director  
IIT Jodhpur  
[director@iitj.ac.in](mailto:director@iitj.ac.in)  
+91-291-280 1012

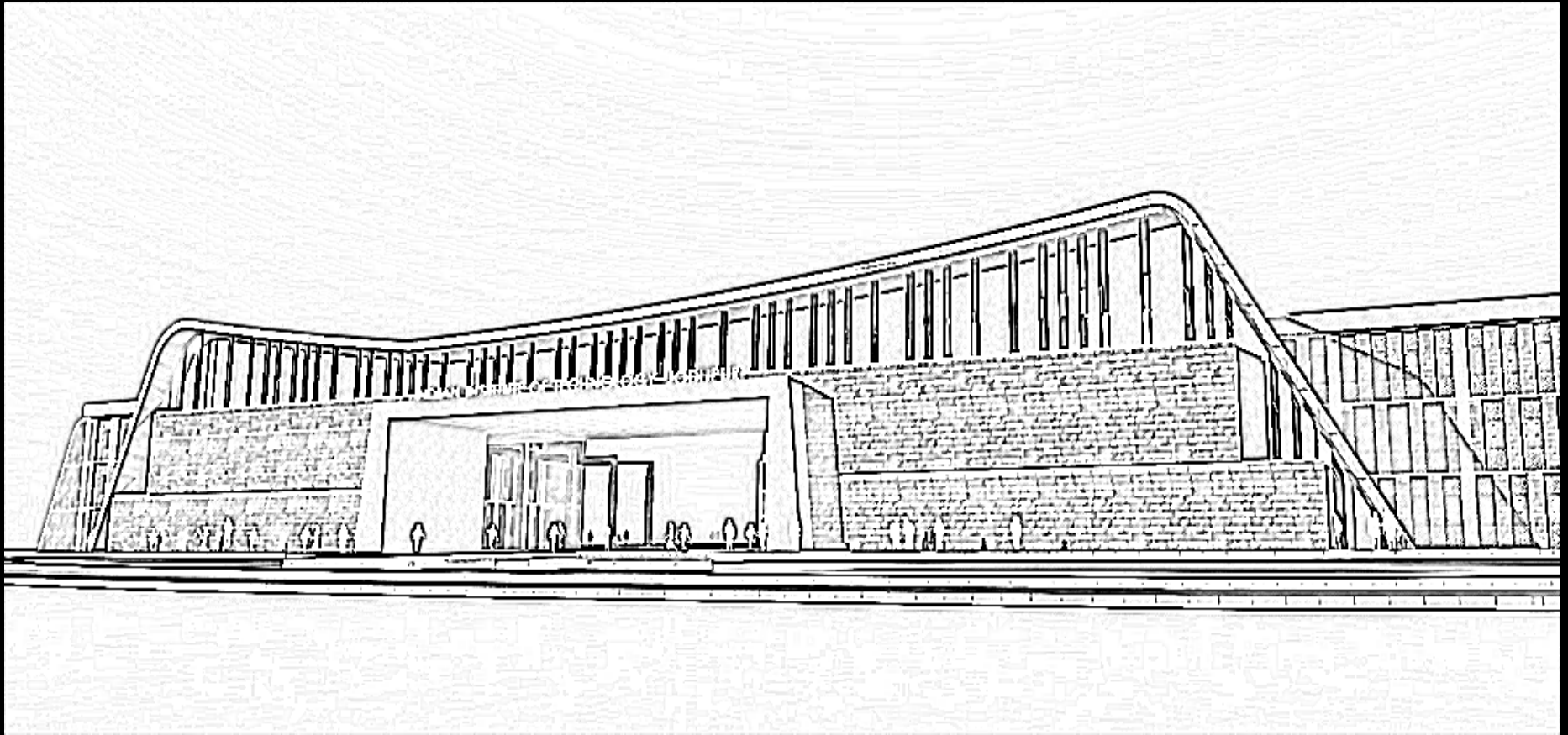
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